

St Vincent de Paul/St. Andrew's Conference
EMERGENCY ASSISTANCE POLICIES

EFFECTIVE: October 1, 2023 Thru September 30, 2024

UPDATED: 10/20/2023 (Changes are Hi-Lighted)

ITEMS	SVdP Policies	Friend Guidelines
CATEGORIES	<i>To be strictly followed – No exceptions Call St Andrew's for possible assistance</i>	NO Yearly \$ amount specified for help to a Household or Friend. (Stacking of up to 3 Categories is allowable.)**
RENTS	All funding has been drastically reduced. \$300 is the maximum using this category. The Friend must assist and be able to pay rent in following months	Show 5-day notice or eviction. Ask the Friend to assist with payment and try to negotiate with Landlord/Property Mgr for payment plan. Discuss SEACAP or others.
UTILITIES	Daily rollover, no monthly rollover end of month. \$220 per day with rollover.	Should have Disconnect Notice with \$150 limit. Assistance for electric, gas, water, SSVEC Pre-paid electric, Propane, Internet/phone. Ask the Friend to assist. Call St Andrew's for assistance (520-458-2925).
EMPLOYMENT	Budget of \$250 per month. For ID's, DL's, Birth Certificated, Licenses.	Voucher completed for ADOT/MVD (\$12 for ID and \$25 for license. Birth Cert varies by State; check web site.
FERNANDEZ FUND	MUST HAVE CHILDREN UNDER 18 LISTED ON THE FILE. \$1,250 allocated per month; roll over to next month.	\$150 maximum per Household per year.
FOOD BOX	For our conference and OLM. Other areas at caseworker discretion. Encourage application for food stamps	Once a month (30 days). If someone comes in additionally, remind them of the timeframe but do not turn them down.
HOMELESS	Monthly budget \$1,200 per month. Does not roll-over. Maximum of \$125 per use. Short term for 1 night at a hotel within a 3-month period. Call to insure Friend is not on the DNR list. May not be used in support of rents with a lease.	Backpacks, tents, blankets, other to give comfort to the homeless; if none on hand, give voucher for use at Store. Call GNA for availability (520-439-0776) before hotel. If GNA not available, short term hotel stay 1 night max is authorized within a 3 month period. If GNA has space and friend declines (NOTE IN FILE), no hotel will be authorized.
MEDICAL OR PHARMACY	Budget \$150 per month No rollover at end of month	Maximum of \$100 per friend in 12 months STARTS OVER!
TRANSPORTATION	NO CAR REPAIRS. \$475 monthly budget; does not roll over.	Mainly used for taxi or bus tickets.
SPECIAL CASES	Other than rents or utilities. May use on 6-month basis for families with children, disabled individuals and elderly. Singles, couples, households with all adults eligible for S/C once a year.	Special case applies to all needs not included in these guidelines. Must be approved by Committee. \$300 max per use with a monthly budget of \$800. This is a SVDP Regular fund
OTHER GRANTS	Legacy, Chouinard, United Way, Good Shepherd when available.	SEE SPECIFIC FOLDER FOR EACH GRANT FOR SPECIFIC AMOUNTS AND TERMS OF USE.

CATEGORIES IN THE BUDGET HAVE BEEN DRASTICALLY REDUCED. THE MAXIMUM AMOUNTS CITED ARE NOT TO BE EXCEEDED. ASK THE FRIEND TO CONTRIBUTE OR REFER TO ANOTHER ASSISTANCE GROUP.

UPDATE THE CASE FILE.

****STACKING OF CATEGORIES: Only 3 separate categories may be used with St Andrew's assistance being one of the 3.**